

## WEDA Travel Support Criteria and Application

- I. WEDA Travel Support Criteria (\$25,000 one-time funds for 2024-2025)
  1. Must be a WEDA member institution.
  2. First priority for Insular Islands and 1994 LGU Representative to WEDA
  3. Second priority for 1862 LGU with severe budget limitations
  
- II. WEDA Travel Support Funds for the following meetings:
  1. First priority for WEDA face-to-face meetings
  2. Second priority for Western Program & Organization Leadership Committee (WPOLC)
  3. Third priority for Western Region Evaluation Network (WREN)
  4. Fourth priority for Western Region Extension Leadership Program (WELD)
  
- III. Timeline
  1. Call for proposals released by **July 1, 2024**.
  2. Proposals due by **June 30, 2025**.
  3. Decisions made by WEDA Executive Committee **as received**.
  
- IV. Award maximum is \$5,000 per request
  
- V. WEDA Executive Committee reviews proposals and approves funding dependent upon available funds.



### **WEDA Travel Support Application**

Applicant's Name: \_\_\_\_\_

Applicant's Institution of Employment: \_\_\_\_\_

Email Contact Information: \_\_\_\_\_

Please circle which WEDA sponsored event or meeting you are applying for:

1. WEDA face-to-face meetings
2. Western Program & Organization Leadership Committee (WPOLC)
3. Western Region Evaluation Network (WREN)
4. Western Region Extension Leadership Program (WELD)

Please further describe the WEDA sponsored event, meeting, or activity you are applying for support to attend? What will be your role in the event, meeting, or activity?

Please explain your budget limitations:

Please describe the finances that you have access to and how much you are requesting.

Signature of Extension Director: \_\_\_\_\_

Thank you.

Please send this request to Doreen Hauser-Lindstrom ([doreen@wsu.edu](mailto:doreen@wsu.edu))