**Western Extension Directors Association**

Meeting Minutes - September 28, 2022

Conducted at NEDA meeting in Baltimore, Maryland

WEDA Meeting

* Meeting started at 10:00 AM and called to order by Ivory Lyles, WEDA Chair.
* Roll call by Doreen Hauser-Lindstrom –
* Wendy Powers for Vicki McCracken, Jon Boren, Peter Barcinas, Kristopher Elliott, Cody Stone, Lindsey Shirley, Carrie Ashe, Deanne Meyer, Ivory Lyles, Jeff Goodwin, and Doreen Hauser-Lindstrom
* Wendy Powers was recognized by Jon Boren in reading a declaration of her service and leadership as the WEDA chair.

**Old Business**

* There was no old business

**New Business**

* Coordination of Regional WEDA and National NIFA Awards - Sandy Ruble, ECOP Assistant Director, joined the meeting to discuss the National Extension Awards submission process. The discussion focused on trying to find a way to make the submission process more efficient and less confusing. After much discussion the issue was to be handed to WPOLC to work on details and report back at the November WEDA meeting, with a proposed plan of action to integrate our regional WEDA awards process into the national NIFA awards process.
  + ACTION: Schedule WPOLC Awards subcommittee to present their proposal to WEDA during the November WEDA Meeting.
* Search Process for ECOP/CES ED – The search is asking each regional Executive Director to assist in encouraging applications and by solicitation of questions, to be asked of the applicants. WEDA discussed the need for the ECOP ED to be a connector, facilitator, convenor, and to provide continuity as the ECOP Chair rotates each year. The ED must have the ability to collaborate across the sections; ability to work with APLU; listen to what is happening; and able to put ideas into action. Questions would be – What would they see as their strategy to work across the sections. What is their strategy to develop partnerships with other federal partners.
  + ACTION: Doreen will work with these questions and submit them on behalf of WEDA to Karl Martin, Chair of the Search Committee.
* Update on the 2022-23 WEDA National Committee and Liaison Assignments. Cody Stone, WEDA’s representative on the ECOP 4-H Leadership Committee and member of the WEDA Nominating Committee shared that the Western 4-H Program Leaders are nominating Lynn Schmitt-McQuitty, CA, to replace Jim Lindstrom on the ECOP 4-H Leadership Committee. She will serve from October 2019 to December 9, 2022.
  + ACTION: WEDA APPROVED THIS NOMINATION
* WEDA Budget update – Doreen provided a copy of the budget report.
  + Generally speaking, our financial position is good with a projected carryover of unspent assessment funds of $92,158.83 for 2023 and $140,00 for 2024.
  + There was much discussion about the format of the report and Doreen is taking the report to a financial person at WSU for advice on a more traditional format. The report will be shared as that new version is available.
* WEDA Mentor Recognition –
  + Mentors from the past 2 years were recognized with a certificate.
  + Mentor and Mentee Tips are to be posted to the WEDA website soon.
* WEDA Liaison/Committee Responsibilities – Doreen handed out a document identifying responsibilities and roles as a WEDA Liaison. The document is also uploaded to the website.
* Doreen asked if Directors would like her to create a google docs or use some other electronic platform to keep track of Western Regional Extension program leaders, regional/area directors, etc. The group endorsed this idea.
  + ACTION: Doreen will send out a google docs for each Director to complete.
* State Reports:
* Upcoming Meetings – WEDA monthly zoom meetings will continue to be held on the 2nd Tuesday of each month from 3:00 – 5:00 p.m. Doreen will send out the calendar invite and attach the meeting documents to the calendar AND through email.

Meeting adjourned.

Minutes provided by Jeff Goodwin, Hawaii