**WEDA Executive Director’s Office**

FY2023 Budget Proposal

 FY2022 WEDA FY2022 WEDA FY 2023 WEDA

 **Approved Budget Estimated Expenditures** **Proposed Budget**

 ED at .75 FTE ED at .75 FTE ED at .75 FTE

 Staff at .15 FTE. Staff at .15 FTE Staff at .15 FTE

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **INCOME** |  |  |  | Description |
| Assessment | $ 312,641.95 | $ 312,641.95 | $ 240,199.80 | (FY23 Assessment total is $269,763.75 - $29,563.95 = $240,199.80) |
| WA Accounting Fee | $ 3,126.00 | $ 3,126.00 | $ 2,402.00 |  1% Fee |
| Carry-forward *(ESTIMATE)* | $ 86,000 | $ 86,000.00 | $ 178,627.72 | (Includes the 29,563.95 22 Assessment $178,627.72 – 29,563.95 = 149,063.77) |
| INCOME SUBTOTAL | $401,767.95 | $401.767,95 | $ 421,229.52 |  |
|  |  |  |  |  |
| **EXPENSES** |  |  |  |  |
| WA Accounting Fee | $3,126.00 | $ 3,126.00 | $ 2,402.00 |  |
| Exec Director Salary & OPE | $121,917.00\*\* | $ 122,567.56 | $ 133,000.00 | Full time salary at .75 |
| Exec Director Benefits & OPE | $36,576.00 | $ 33,135.06 | $ 42,000.00 | Estimated benefits and other payroll expenses 2023 – 12 months |
| ED Sick Leave Buy-out benefit | $1,285.00 | $ 1,285.00 | $ 1,500.00 |  |
| Support staff salary & OPE | $13,700.00 | $ 4,215.00 | $ 24,700.00 | Estimate – hourly employee |
| Web dev/maintenance | $15,000.00 | $ 1,839.26 | $ 5,000.00 | Estimate – hourly employee |
| Program Support/transition  | $31,650.00\*\*\* | $ 31,166.72\*\*\* | - |  |
| Start-up | $10,000 | $ 3,200.00 | - |  |
| Travel and related expenses | $30,000.00 | $ 18,015.48 | $ 35,000.00+$. 6,000.00 | Increase cost for all travelTrip to Territories |
| Phone, telecom, IT, supplies | $3,700.00 | $ 4,590.15 | $ 7,000.00 | WSU Goods and Services – Includes conf. registrations, plaques, equipment (start-up unspent) etc. |
| EXPENSE SUBTOTAL | $266,954.00 | $223,140.23 | $ 254,200.00 |  |
|  |  |  |  |  |
| Balance (Estimated Carryover): |  | $178,627.72 | $ 167,029,52 |  |

**Budget Notes from 2022 Approved and Expended -**

\*Estimated carryover includes anticipated unspent program support ($30,000), recruitment ($15,000), travel ($26,000), and estimated carryover ($15,000) = $86,000.

\*\*New ED annual salary rate at .75FTE is $133,000. For 11 months from August 1, 2021 – June 30, 2022, salary is $121,917. Benefits and other payroll expenses are also calculated for 11 months.

\*\*\*Current ED salary and other payroll expenses from July 1-31, 2021, plus one month transition overlap at .5FTE, plus anticipated meeting registration, and telecom expenses for two months. ($31,166.72 - OSU Invoice (June 1 – August 31, 2022)

+ New ED has sick leave benefit that allows pay-out at retirement of ¼ of the time not used. This amount is not an expenditure in this fiscal year, but is an obligation that should be held and identified in carryover. This is the estimated amount for 11 months.

In FY22 – The following States have a surplus in their Paid Assessment Column –

Alaska - $3,844.51

California - $26,247.41

New Mexico - $7,017.34

Wyoming - $5,268.93

Guam - $500.

Total - $29,563.95